

Rutland Free Library Teacher Card Guidelines

Teachers who live *outside* of our tax supporting towns (Rutland City, Rutland Town, Mendon, Tinmouth, & Ira) but teach at a school in those towns are eligible for a free teacher card. Substitute teachers, bus drivers, or other school employees are ineligible.

A teacher card provides all the same privileges as a library card, but it will expire with the school year on 6/30/20xx. Proof of employment must be supplied annually to renew.

Cards can and will be mailed to the school to prove employment if needed, and that will limit checkouts to 3 items at sign up. Books checked out on a teacher's card are subject to all our standard return dates and fines. All fines and fees are the responsibility of the teacher.

Please notify the library if your library card is lost or misplaced. Replacement cards are \$1 and photo ID will be required if the library card is not on hand.

Please be considerate of individual borrowers and other teachers when selecting a collection of books for your classroom by not taking out all the books in one subject area.